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Head Teacher: Mrs K Money www.sandringham.surrey.sch.uk info@sandringham.kite.academy

Tuesday 8th June 2021

Dear Parents/Guardians,

Our first school trip is fast approaching! We would like to contact you with some last minute details to ensure our trip runs smoothly.

Our trip to Bocketts Farm is next week; Wednesday 16th June 2021. Please ensure your child arrives at school on time on this day, so that we can make sure they have been to the toilet and have all their belongings organised before we start our day. We are aiming to leave school as near to 9.15am as we can, once all children have been registered into school.

Children will need to come to school dressed in their usual school polo top and jumper or cardigan, but are permitted to wear home trousers or shorts for school trips. Please also ensure your child is wearing suitable footwear and has a light coat depending on the weather. If the weather is due to be sunny, please also ensure they have sun cream on before they arrive at school - staff are unable to put cream on before we leave. All children will need their school caps too so that they can be easily identified.

You should already have chosen your child's lunch option at the same time you paid for this trip online. For children opting to bring their own packed lunch, please do not include any nuts or nut products, as well as fizzy drinks. The children will be responsible for their own belongings throughout the day and we suggest they are able to carry these in a small rucksack, as the adult responsible for their group will not be able to carry any individual child's belongings for them.

For children with medical conditions and allergies, we will be taking all medications that are currently held in school, with us on the trip. They will be held with their group leader and accessible should they be needed. If you have any questions regarding your child's medication please speak to your child's class teacher before our trip day.

As with all school trips at Sandringham, children should not be sent to school with any toys, money or cameras in their rucksack. There will be no time to visit the gift shop.

We aim to be back at school in time for usual pick up. However, please consider that this will be dependent on the level of traffic as we return on the day. We will communicate with school should we be running slightly later than scheduled and you will be notified if this is particularly late.

We hope to have a lovely day and as always, thank you for your continued support.

Miss Randles and Miss Hardy-Trodd