



Ordering Lunches

The children are able to choose whether they would like to bring in a packed lunch from home or order a hot school dinner. If you would like your child to have a hot dinner, please order this via your School Cash Office account called Scopay You will have received a registration letter with this information pack.

The link can be found on our website under 'Online Payments' <https://www.scopay.com/sandringham-surrey> or you can download the Scopay App.

Please can you order your child's lunch 3 weeks in advance to allow the kitchen to plan ahead . If you need to amend your choice after placing your order, please let the school office know where it can be changed for you.

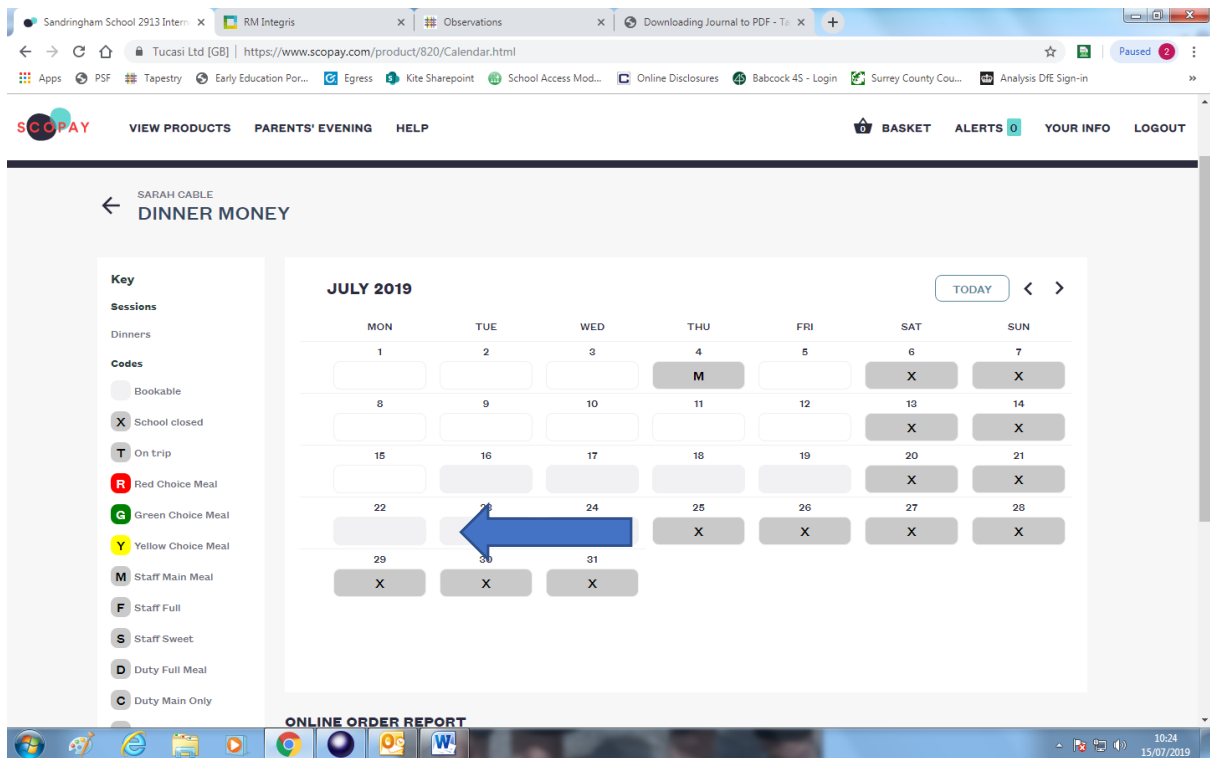
Please only make payment if your child is in nursery. For reception, Year 1 and Year 2, the school meals are free and you will not be charged.

Log into your account and select order meals.

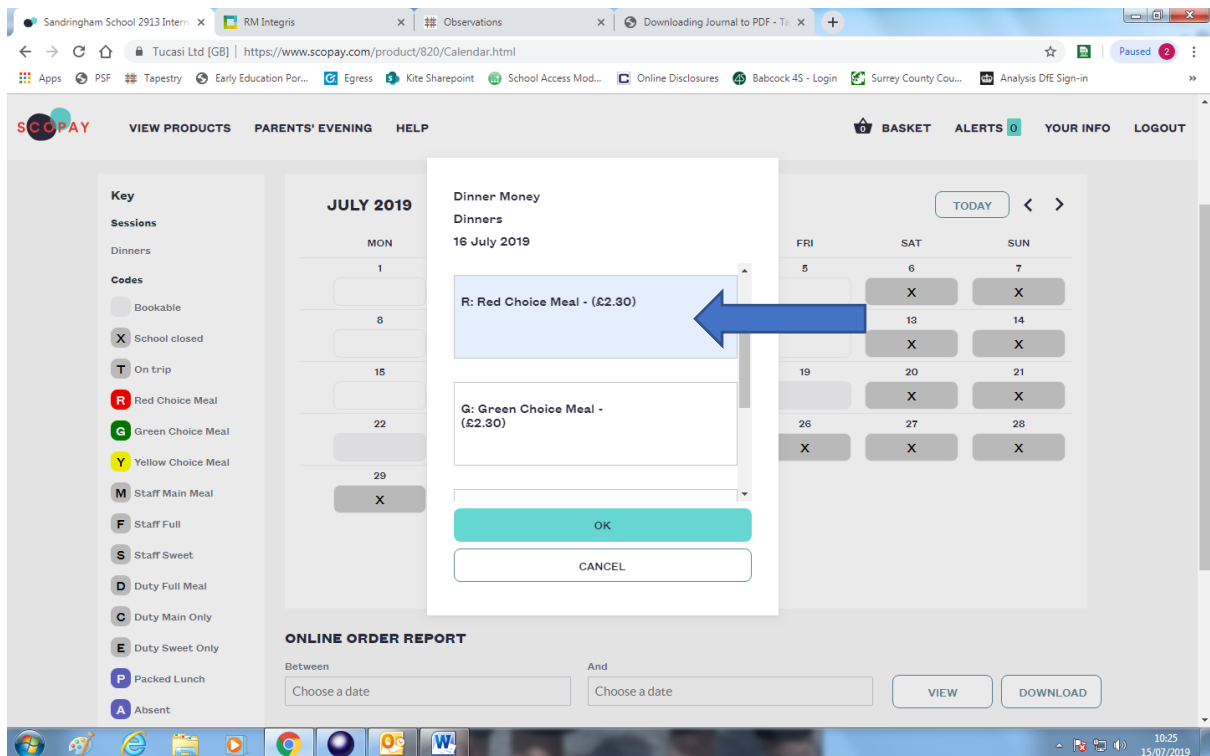
The screenshot shows the Scopay website interface. At the top, there are navigation links: VIEW PRODUCTS, PARENTS' EVENING, HELP, BASKET, ALERTS 0, YOUR INFO, and LOGOUT. The main content area is divided into sections. The 'ACCOUNT BALANCES' section is expanded, showing two accounts: 'Breakfast and After School Club' with a balance of £0.00 and 'Dinner Money' with a balance of -£0.26. The 'Dinner Money' account has a blue arrow pointing to its 'ORDER MEALS' button. Below this, the 'TRIPS AND EVENTS' section is expanded, showing 'Test online consents' with a balance of £0.00 and a consent status of 'OK'. The bottom of the screenshot shows the Windows taskbar with various application icons and the system clock displaying 10:23 on 15/07/2019.

Nurture, Enrich, Inspire

Select the day you wish to order a lunch (repeat the following process for multiple days.)



Please select Red, Green or Yellow for your meal choice, This relates to the choices on our school menu.



We will then access this information to order your child's lunch. If you have not placed an order we will assume you are bringing a packed lunch. Thank you.